

**RESPONSE ACTION CONTRACT 2
MONTHLY PROGRESS REPORT & COST REVIEW**

US EPA RECORDS CENTER REGION 5



957550

CONTRACT No. EP-S1-06-03	CONTRACTOR Nobis Engineering, Inc.
TO No. 011- RSBD-B51Q	TO NAME Milwaukee Solvay Coke and Gas RI/FS OS
REPORTING PERIOD September 1, 2007 to September 28, 2007	INV #. A012
TOPO Denise C. Boone	DUE DATE October 28, 2007

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Work Assignment. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO	N/A
LOE charged is appropriate for work accomplished	Y		
Labor mix is appropriate	Y		
Hours charged by labor category are within the Approved Work Plan Budget	Y		
ODC (e.g., reproduction, telephone, mail, courier, etc.)			Y
Computer charges			Y
Travel			Y
Equipment			Y
Level of team subcontractor effort charged is commensurate with progress	Y		
Pool/Non-Team subcontractor (e.g., drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR(S):			Y

**** PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION ****

RAC2 Monthly Invoice Review Checklist

CONTRACTOR PERFORMANCE EVALUATION

RATING	OUTSTANDING	EXCELLENT	GOOD	FAIR	POOR	UNSATISFACTORY
CRITERIA	5	4	3	2	1 1	0
QUALITY OF SERVICE/PRODUCT	Y					
COST CONTROL	Y					
TIMELINESS OF PERFORMANCE	Y					
BUSINESS RELATIONS	Y					

DETERMINATION:

YY Services performed by the contractor support payment of the dollars/hours invoiced and appear to be reasonable for the work performed.

_____ Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation).

_____ Costs are recommended for suspension since they cannot be verified. See comments provided below.

ADDITIONAL COMMENTS:

Denise C. Doone 10/31/2007
 EPA Task Order Project Officer Date

<i>EPA Contract PO Use Only</i>	
Reviewing Contractor PO Initials	
Date Reviewed	

MONTHLY PROGRESS REPORT
EPA CONTRACT NO. EP-S1-06-03
TASK ORDER NO. 0011-RS-BD-B51Q
MILWAUKEE SOLVAY COKE & GAS SITE, MILWAUKEE, WI
Nobis Project No. 80011
TOPO: D. Boone

ACTIVITY: RI/FS OVERSIGHT

Technical Progress (September 1, 2007 – September 28, 2007)

Progress for Month

- Task 01 – Prepared and electronically submitted the August 2007 Monthly Progress Report and Invoice to EPA on 09/20/07.
- Task 01 – Performed routine communication with EPA TOPO and Team Subcontractor Weston Solutions' Technical Lead regarding overall Task Order and planned RI/FS Oversight activities.
- Task 01 – Performed cursory review of project background data in anticipation of pending PRP technical deliverables.

Potential Issues/Problems

- No potential issues or problems were identified during this reporting period.

Corrective Actions

- No corrective actions were required during this reporting period.

Analytical Summary (Non-CLP)

- No analytical activities occurred during this reporting period.

Cost/Schedule

- The total Level of Effort (LOE) invoiced this reporting period is [non-responsive] technical hours and \$1,856.73, which represents a cumulative total of [non-responsive] LOE and \$20,648.23. Team Subcontractor LOE and costs are included in the totals for this reporting period. This cost reflects the effort by the Nobis Team in accomplishing the tasks summarized herein. Reports 1, 1A, 1B, 2, 3, and 3A show a detailed breakdown of all costs to the task level.
- Report 1 - Task Level Specific Detail Report reflects the total hours that were incurred during the reporting period for both Nobis and any Team Subcontractors. The activities discussed in the technical progress section reflect the level of effort *incurred* during this reporting period.
- Report 3 includes an expenditure limit at the task level. The expenditure limit established by EPA in the initial Task Order was distributed among each task.

REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 9/1/2007

Reporting Period To: 9/28/2007

Invoice Date: 10/18/2007

Invoice Number: A012

Invoice Purpose: Monthly Progress

Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars
PRIME CONTRACTOR, Nobis Engineering							
Labor		non-responsive		non-responsive		non-responsive	
Delano, Peter							
Program Manager Total			1,213.42		4,853.68		10,496.18
Riel, Janet							
Finance Manager Total			58.23		174.69		2,340.00
Rathburn, Brenda							
Cost Reporter Total			425.52		2,872.12		5,350.00
SUBTOTAL, Labor			1,697.17		10,692.55		119,858.70
TOTAL, Nobis Engineering COSTS			1,697.17		10,787.79		121,186.49

REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

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Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

TEAM SUB CONTRACTOR, Weston Solutions

Labor

Jackson, Louisa J		non-responsive		non-responsive		non-responsive	
Cost Reporter Total			159.56		904.17		1,801.40
SUBTOTAL, Labor			159.56		9,642.04		41,839.33
TOTAL, Weston Solutions COSTS			159.56		9,860.44		43,702.51

SUBTOTALS FOR TASK ORDER (TIME AND TEAM SUBS)

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars
SUBTOTAL, LABOR			1,856.73		20,334.59		161,698.03
SUBTOTAL, OTHER DIRECT COSTS			0.00		313.64		3,190.97
SUBTOTAL, SUBPOOL			0.00		0.00		0.00
SUBTOTAL, SUBPOOL FEE			0.00		0.00		0.00
SUBTOTAL, TASK 01 COSTS			1,856.73		20,648.23		164,889.00

TOTALS FOR TASK ORDER 011 (ALL TASKS)

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

REPORT 1: TASK ORDER -- Task Level Specific Detail Report

TOTAL LABOR	non-responsive	1,856.73	non-responsive	20,334.59	non-responsive	161,698.03
TOTAL OTHER DIRECT COSTS		0.00		313.64		3,190.97
TOTAL SUBPOOL		0.00		0.00		0.00
TOTAL SUBPOOL FEE		0.00		0.00		0.00
TOTAL TASK ORDER 011 COSTS		1,856.73		20,648.23		164,889.00
Average Hourly Rate		148.54		146.29		136.92
Expenditure Limit Hours/Dollars				164,889.00		
Expenditure Limit Other Direct Costs				0.00		
Expenditure Limit Subpool (Fee Included)				0.00		
Total Expenditure Limit				164,889.00		
Approved Budget Hours/Dollars						161,698.03
Approved Budget Other Direct Costs						3,190.97
Approved Budget Subpool (Fee Included)						0.00
Total Approved Budget						164,889.00

REPORT 2: Current Month & Cumulative Status Report

Task Order Number: 011

Work Area Code: RI/FS Oversight

Contract Period: Base

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

Period of Performance Start: 5/23/2007

Contractor Name: Nobis Engineering

Operable Unit: 00

Period of Performance End: 6/30/2009

Contractor Number: EP-S1-06-03

TO Type: Term

Reporting Period From: 9/1/2007

SSID: B51Q

Type Work:

Reporting Period To: 9/28/2007

State: Wisconsin

Task Order Status: On-going

Invoice Date: 10/18/2007

Region: New England

Performed Based: N

Invoice Number: A012

Invoice Purpose: Monthly Progress

Current Month

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Program Manager Finance Manager Cost Reporter Total	1,856.73	0.00	0.00	0.00	1,856.73
Task Order Totals			1,856.73	0.00	0.00	0.00	1,856.73

Cumulative To-Date

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Geologist Sr Program Manager Finance Manager Cost Reporter Contract Manager Project Administrator Total	20,334.59	313.64	0.00	0.00	20,648.23
Task Order Totals			20,334.59	313.64	0.00	0.00	20,648.23

Task Order Expenditure Limit

164,889.00

REPORT 3: Variance Report Based on Expended to Date - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

Action Code: BD

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 9/1/2007

Reporting Period To: 9/28/2007

Invoice Date: 10/18/2007

Invoice Number: A012

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Expenditure Limit		Variance Based On Expenditure Limit	
							Hours	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	20,648.23	0.00	20,648.23	non-responsive	164,889.00	non-responsive	12.52%	12.52%	non-responsive	164,889.00	non-responsive	12.52%
02	CR	Community Involvement		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
09	RR	Remedial Investigation R		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
10	RV	PRP Identif. & Screening		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
11	RP	PRP Eval. Remedial Alt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
TOTAL				20,648.23	0.00	20,648.23		164,889.00		12.52%	12.52%		164,889.00		12.52%

REPORT 3A: Variance Report Based on Estimate At Completion - Task Level

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contractor Number: EP-S1-06-03

SSID: B51Q

Work Area Code: RI/FS Oversight

Action Code: BD

Funding Type: Site Characterization

Task Order Status: On-going

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 9/1/2007

Reporting Period To: 9/28/2007

Invoice Date: 10/18/2007

Invoice Number: A012

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Estimated Cost At Completion		Variance Based On Estimate At Completion	
							non-responsive	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	20,648.23	0.00	20,648.23	non-responsive	164,889.00	non-responsive	12.52%	12.52%	non-responsive	156,764.77	non-responsive	13.17%
02	CR	Community Involvement		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
09	RR	Remedial Investigation R		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
TOTAL				20,648.23	0.00	20,648.23		164,889.00		12.52%	12.52%		156,764.77		13.17%

Standard Form 1034 Revised January 1980 Department of the Treasury 1 TFRM 4-2000 1034-118		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO A012	
U.S DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Environmental Protection Agency Research Triangle Park Financial Management Center (D143-02) Research Triangle Park, NC				DATE VOUCHER PREPARED October 18, 2007		SCHEDULE NO	
				CONTRACT NUMBER AND DATE EP-S1-06-03 9/21/06		PAID BY	
				REQUISITION NUMBER AND DATE			
PAYEE'S NAME AND ADDRESS Nobis Engineering, Inc. 18 Chenell Drive Concord, NH 03301				DATE INVOICE RECEIVED			
				DISCOUNT, TERMS			
				PAYEE'S ACCT NUMBER			
				If questions on this invoice, call 603-724-6230, Janet Riel, Finance Manager			
SHIPPED FROM		TO		WEIGHT		GOVERNMENT B/L NUMBER	
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <small>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</small>	QUANTITY	UNIT PRICE COST PER		AMOUNT (1)	
9/1/07 - 9/28/07		Task Order 0011-RSBD-B51Q, Milwaukee Solvay Coke & Gas RI/FS OS				\$1,856.73	
(Use continuation sheet if necessary) (Payee must NOT use the space below)						TOTAL	\$1,856.73
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR		EXCHANGE RATE		DIFFERENCES	
		= \$		= \$1.00			
		BY 2					
		TITLE		(Signature or initials)			
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.							
10/18/07 <small>(Date)</small>		Peter Delano <small>(Authorized Certifying Officer)</small>		Principal		<small>(Title)</small>	
ACCOUNTING CLASSIFICATION							
P A I D B Y	CHECK NUMBER		ON ACCOUNT OF U.S. TREASURY		CHECK NO		ON <small>(Name of Bank)</small>
	CASH		DATE		PAYEE 3		
	\$						
1 When stated in foreign currency, insert name of currency 2 If the ability to certify and authority to approve are combined in one person, one signature is necessary: otherwise the approving officer will sign in the space provided, over his official title 3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary" or "Treasurer", as the case may be						PER	
						TITLE	

Previous edition usable

U.S GOVERNMENT PRINTING OFFICE 1986-0-491-248/20630

NSN 7540-00-634-4205

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

Substitute for
Form 1035

**PUBLIC VOUCHER FOR PURCHASES AND
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering
Voucher No: A012
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 26

TASK ORDER MONTHLY INVOICE - Task Order 011-RS-BD-B51Q, Milwaukee Solvay Coke & Gas Site, WI

Saturday, September 01, 2007 - Friday, September 28, 2007

HOURS:
Prime

Current

Cumulative

FUNDING AMOUNT: \$387,474.00
EXPENDITURE LIMIT: \$164,889.00

Chemist Sr
Chemist Mid
Engineer Sr
Engineer Mid
Engineer Jr
Environ Scientist Sr
Environ Scientist Mid
Environ Scientist Jr
Geologist Sr
Geologist Mid
Geologist Jr
Risk Assessor Sr
Risk Assessor Mid
Technician (CAD/GIS) Sr
Technician (CAD/GIS) Mid
Technician-Field Sr
Technician-Field Mid
Technician-Field Jr
Toxicologist Sr
Toxicologist Mid
Program Manager
Finance Manager
Cost Reporter
Contract Manager
Subcontract Administrator
H&S Officer Sr
H&S Officer Mid
Project Administrator

TOTAL

Team Subcontractors

Chemist Sr
Chemist Mid
Engineer Sr
Engineer Mid
Engineer Jr
Environ Scientist Sr
Environ Scientist Mid
Environ Scientist Jr
Geologist Sr
Geologist Mid
Geologist Jr
Risk Assessor Sr
Risk Assessor Mid
Technician (CAD/GIS) Sr
Technician (CAD/GIS) Mid

non-responsive

Company

Engineering

Substitute for
Form 1035

**PUBLIC VOUCHER FOR PURCHASES AND
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering
Voucher No: A012
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 27

Technician-Field Sr
Technician-Field Mid
Technician-Field Jr
Toxicologist Sr
Toxicologist Mid
Program Manager
Finance Manager
Cost Reporter
Contract Manager
Subcontract Administrator
H&S Officer Sr
H&S Officer Mid
Project Administrator

TOTAL

non-responsive

COSTS:


Direct Labor
Other Direct Costs
Travel
Team Subcontractors Costs
-- Weston Solutions
-- Avatar Environmental
Subpool
Total Direct Costs
Subpool Fee
Amount Claimed

Current

Cumulative

1,697.17	10,692.55
0.00	95.24
0.00	0.00
159.56	9,860.44
159.56	9,860.44
0.00	0.00
0.00	0.00
1,856.73	20,648.23
0.00	0.00
1,856.73	20,648.23

DENISE
BOONE/R5/USEPA/US
10/31/2007 08:37 AM

To Heidi Horahan/R1/USEPA/US@EPA, Diana
King/R1/USEPA/US@EPA
cc Almerinda Silva/R1/USEPA/US@EPA, Ron
Jennings/R1/USEPA/US@EPA, Terry
Connelly/R1/USEPA/US@EPA, DENISE
bcc
Subject Re: Nobis Engineering, Inc, Contract #EP-S1-06-03, Task
Order # 0011-RS-BD-B51Q 

I just returned from vacation today. Sorry



Region 1 Monthly Progress Rpt Sept 2007 EP-S1-06-03.doc
Heidi Horahan/R1/USEPA/US

Heidi Horahan /R1/USEPA/US

10/30/2007 02:49 PM

To Almerinda Silva/R1/USEPA/US@EPA, Terry
Connelly/R1/USEPA/US@EPA, Ron
Jennings/R1/USEPA/US@EPA, DENISE
BOONE/R5/USEPA/US@EPA
cc

Subject Nobis Engineering Invoice

Hi,

Your Nobis invoice review checklists for activities performed during the month of September were due October 28. Please submit your completed checklists by close of business, tomorrow, Oct. 31st, in order for the contractor to be paid. Thanks, H

**RESPONSE ACTION CONTRACT 2
MONTHLY PROGRESS REPORT COST REVIEW**

Contract No.	EP-S1-06-03	Contractor	Nobis Engineering, Inc.
TO No.	011-RSBD-B51Q	TO Name	Milwaukee Solvey Coke & Gas RI/FS OS
Reporting Period	September 1, 2007 to September 28, 2007	Inv #	A012
TOPO	Denise C. Boone	Due Date	10/28/2007

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Task Order. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO *	N/A
LOE charged is appropriate for work accomplished			
Labor mix is appropriate			
Hours charged by labor category are within the Approved Work Plan Budget			
ODCs (e.g., reproduction, telephone, mail, courier, etc.)			
Computer Charges			
Travel			
Equipment			
Level of team subcontractor (e.g. drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
NON-TEAM SUBCONTRACTOR NAME(S):			

*** PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION.**

**RESPONSE ACTION CONTRACT 2
MONTHLY PROGRESS REPORT COST REVIEW**

Rating:	Outstanding	Excellent	Good	Fair	Poor	Unsatisfactory
Criteria:	5	4	3	2	1	0
Quality of Service/Product						
Cost Control						
Timeliness of Performance						
Business Relations						

Determination:

_____ Services Performed by the contractor support payment of the dollar/hours invoiced and appear to be reasonable for the work performed.

_____ Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation)

_____ Costs are recommended for suspension since they cannot be verified. See comments provided below.

ADDITIONAL COMMENTS: _____

EPA Task Order Project Officer

Date

EPA Contract PO Use Only	
Reviewing Contract PO Initials	
Date Reviewed	